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**From:** Samantha Neal <Samantha.Neal@mail.wvu.edu>  
**Sent:** Friday, November 05, 2010 12:30 PM  
**To:** Khan, Annie (DPH)  
**Subject:** Welcome to Forensic Mass Spectrometry  
**Attachments:** Forensic MS Section I10A Syllabus.PDF

Welcome to the online **Forensic Mass Spectrometry** course. We hope that you enjoy this course. If you have any questions or comments about this course please do not hesitate to contact me at [Samantha.Neal@mail.wvu.edu](mailto:Samantha.Neal@mail.wvu.edu). You can also use the in-course e-mail. I will try to answer you as soon as possible; however, email and phone messages are not checked over the weekends.

**\*It may take up to 5 business days to be granted access to your course by Extended Learning.**

**Course information:**

The Forensic Mass Spectrometry course has an average completion time of 31 hours. If you need additional time please notify us. The semester ends on **February 28, 2011**, so this is the latest you can access the course. We monitor each students progress once registered and if the course is not accessed (nor completed) within the semester then the **\$30 no-access/non-completion fee** will be charged to you.

You must have a grade of 80% or better in all assessments (quizzes and Post Test) in order to complete the course. Once all assessments (pre-test, quizzes, post test), discussion posts, and course evaluation are complete you will receive a certificate of completion in the mail. (Certificates are requested to be sent by the WVU Extended Learning on Fridays, are processed, and usually received within about 4-6 weeks)

**\*Note: All assessments and discussion posts are manually graded. Depending on time of submission, it may be the next day before it is graded.**

There is a discussion board, if you feel that there is any topic that you would like to discuss with other students in the course, please feel free to do so.

**I have attached the course syllabus to outline what is expected from this course.**

Again, if you have any questions please let me know.

Thank you,  
Samantha

Samantha H. Neal  
Instructional Coordinator  
WVU Forensic Science Initiative  
302 Oglebay Hall  
PO Box 6217, 1600 University Avenue  
Morgantown, WV 26506-6217  
Phone: 304.293.5836  
Fax: 304.293.5178  
Email: [Samantha.Neal@mail.wvu.edu](mailto:Samantha.Neal@mail.wvu.edu)  
<http://fsi.research.wvu.edu>  
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